

Invitation of quotation
For
Laparoscopic Instruments
At

All India Institute of Medical Sciences, Jodhpur

Inquiry No.: : Admn/Gen/11-06/2018-AIIMS.JDH

Inquiry Issue Date : 14th February, 2019

Last Date of Submission : 20th February, 2019 at 05:00 PM.



All India Institute of Medical Sciences, Jodhpur

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**Invitation of quotation for Supply of Laparoscopic Instruments at
AIIMS Jodhpur**

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Jodhpur for Supply of Laparoscopic Instruments for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before 20.02.2019 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under: -

**“QUOTATION FOR SUPPLY OF LAPAROSCOPIC INSTRUMENTS
AGAINST INQUIRY NO. ADMN/GEN/11-06/2018-AIIMS.JDH”DUE ON
20.02.2019 05.00 PM”**

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Quotation Box**” located in Administration Block of AIIMS, Jodhpur.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same (Mandatory) with the quotation:
- Firm shall be registered with the Government of Rajasthan / Central Government.
 - The firm shall have valid GSTIN and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior

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confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.

- K) **Delivery Period** –within30 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Jodhpur.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Jodhpur with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Jodhpur whose decision will be final and binding upon the contractor.
- O) AIIMS, Jodhpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Jodhpur will be final in this regard.
- P) AIIMS, Jodhpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Jodhpur will be final in this regard.

2. Special Terms &Conditions:

- A) **Bidder must quote the product as per specification provided in Annexure 1.**
- B) **The supplier may be asked to submit the sample of quoted make for technical evaluation, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.**
- C) **Inspection committee will check the products thoroughly, if somehow inspection committee found any discrepancy and is not satisfied with the final product (final product should be same as reviewed ones at the institution) then AIIMS, Jodhpur has the right to reject the supply and cancel the order, and no claim for payment in this regard will be entertained**

Administrative Officer

Encl.: Annexure 1 (Specification)
Annexure 2 (Format of price bid)

Annexure 1
Specification

TECHNICAL SPECIFICATIONS OF LAPAROSCOPIC HAND
INSTRUMENT

S.No	Item with Specification.	Quantity	Make
1	Scissor curved Unipolar double action jaw METZENBAUM curved scissor, serrated, with carbide inserts, connection for unipolar HF cable, dismountable into: Insulated outer tube, handle and Jaw insert/Core. Working length 31-36 mm, diameter: 5mm, handle without ratchet. Wear-resistant and sterilization-proof	01	Karl Storz / Aesculap
2	Needle Holder Needle holder curved left, Working length 31-36 mm, and diameter: 5mm. Should have Axial handle that allows the instruments to be rotated very easily. Needle holders with Tungsten carbide inserts in jaw parts for long durability. Simple lock with just two fixed positions following the push ballpoint principle. The needle can thus be gripped securely with the lock either engaged or released.	01	
3	Bowel Grasping Forceps: Straight Atraumatic Bowel Grasper forceps, Jaw part fenestrated, Diameter size: 5.0mm, Working Length 31-36mm, dismountable into: Insulated outer tube, handle and Jaw insert/Core. handle with ratchet, Double action jaw	01	
4	Bowel Grasping Forceps Universal fixation and dissecting forceps, Jaw part fenestrated, Diameter size: 5.0mm, Working Length 31-36mm, dismountable into: Insulated outer tube, handle and Jaw insert/Core. Handle with ratchet, Single action jaw.	01	
5	Oil Spray in aerosol can (ozone-friendly), for maintenance of Instruments prior to sterilization	02	

- a) **Patient safety when using HF current. Instrument should have robust ceramic tips, fully insulated right up to the working tip, heat resistant outer tube insulation.**
- b) **All instrument should be autoclavable.**
- c) **All instrument should be of European CE or US FDA certified**

[On the letterhead of firm]

ANNEXURE "2"
PRICE BIDFORM

To,

Administrative Officer,
AIIMS, Jodhpur.

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. "QUOTATION FOR SUPPLY LAPAROSCOPIC INSTRUMENTS AT AIIMS AGAINST THE INQUIRYNO. Admn/Gen/11-06/2018-AIIMS.JDH" DUE ON 20.02.2019 05.00 PM for Laparoscopic Instruments at AIIMS Jodhpur".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty	Quoted Make	Price/ Unit Exclusive of TAX (INR)	GST/ VAT/ CST/ST/ Other taxes	Price/ Unit Inclusive of TAX (INR)	Total Amount Inclusive of TAX (INR)	MRP
1.	Scissor curved Unipolar double action jaw	1						
2.	Needle Holder	1						
3.	Bowel Grasping Forceps: Straight	1						
4.	Bowel Grasping Forceps	1						
5.	Oil Spray in aerosol can	2						

Note:

1. The supplier may be asked to submit the sample of quoted make for technical evaluation, to the AIIMS Jodhpur, if required. The expenditure incurred for demonstrating the items will be borne by the supplier.

Date _____

Place _____

(Signature of Authorized Person) _____

(Name) _____

Name of Firm/Company/Agency _____

Phone No. _____

Email: _____